

OAK VALLEY SCHOOL, KAPRA

TRANSPORT POLICY

Oak Valley School has its own transport vehicles as school buses with drivers, lady attendants and transport in-charge employed on full time basis.

Exterior of the bus:

- Buses are painted in yellow with the name of the school written prominently on both sides of the bus for easy identification.
- The title 'SCHOOL BUS' is written on the front and back side of the bus in black letters.
- The details like Driver name, address, license number, telephone number of the transport in-charge, transport dept helpline number, RC number of the bus are displayed inside every bus.

Interior of the bus:

- The windows are provided with the horizontal grills and are fitted with glass windows.
- The doors of the buses are fitted with proper locking system.
- Emergency exit is provided for every bus.
- The maximum speed limit of the buses is fixed to 40km/hr.
- Every bus has two fire extinguishers of ABC type of 5KG capacity having ISI mark one in the driver's cabin and one near the emergency exit door. The driver and the lady attendant have got trained with the operation of the extinguishers at emergency.
- GPS and CCTV is provided in the school buses.

Manpower in the bus:

- Mr. Vijay, the transport in-charge has been entrusted the responsibilities to ensure safety of the students while travelling.
- The drivers of our school buses are well experienced and they carry valid driving license of their own.
- A lady attendant is allotted for each bus to attend students while travelling in the bus. She ensures the safety of students throughout the travel and also during boarding and de-boarding the bus.
- No outsider is allowed to board the bus under any circumstances.

Facilities in the school bus:

- Every school bus has a first aid box with all the medical kit required for first aid.
- Drinking water bottle is provided in the driver's cabin for use.
- There are metal racks provided above the seats to place the school bags of students.
- There is a emergency alarm in every bus to alert public under emergency situations.
- Sufficient air ventilation and lighting is provided inside the buses.
- Transparent window glasses are fitted to every window of all the buses to have transparency from outside.

Permits:

- Valid Permit issued by the State Transport Department is obtained for all our school buses.
- Valid Insurance of the bus and the passengers is taken as per the 'Motor Vehicles Act 1988'.
- Valid Fitness certificate regarding road worthiness of this obtained as per the safety standard under the 'Motor Vehicles Act 1988' for all our school buses.
- Our school bus drivers possess valid public service vehicle badges issued by the State Transport Dept.
- The record with the details of the students ferried indicating the name, class, residential address, pick-up stages, route plan is maintained in every school bus.
- The drivers are strictly restricted to use cellphones under any circumstances while driving.

Arrangements made:

- The doors of all our school buses remain shut down while the buses are in motion.
- The bus drivers are strictly instructed to halt the buses only at the designated stages.
- Only after ensuring the stationary condition of the bus, the students will be allowed to board or de-board the bus with the help of the lady attendant.
- Serious and immediate actions are liable on the drivers in case they are found to be drunk while on duty.
- The student counsellor and the transport in-charge train the students for the code of conduct during bus boarding, travelling and de-boarding.
- The lady attendants and two to three secondary students of every bus who are well disciplined are given responsibility to ensure discipline in their buses.
- Proper parking place is provided in the school campus for the convenience of students.
- The Principal and the transport in-charge takes regular feedback from the students for the behaviour of the driver, attendant, co-students, etc.

Advisory to Parents:

- Parents are equally responsible for the safety of their children while they avail school transport.
- Parents must make sure that the students reach the boarding points in time and to not to cause any delay to other students because of them.
- Parents can make a note of any concern related to the school transport and can feel free to discuss with the school transport in-charge or the Principal/ Vice-Principal.
- Parents are free to share their concerns during PTA meetings as well.
- Parents must also give equal counselling to their children in the safety and disciplinary aspects.